



## CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Accept Memorial Bench, Tree, and Plaque Donation from Friends of Jeannie Matsumoto in Honor of Suzanne Matsumoto

MEETING DATE: March 5, 2008

PREPARED BY: Public Works Director

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RECOMMENDED ACTION: Accept a memorial bench, tree, and plaque donation from the friends of Jeannie Matsumoto in honor of her daughter, Suzanne Matsumoto.

BACKGROUND INFORMATION: Friends and coworkers of retired Public Works Department employee Jeannie Matsumoto wish to donate a memorial bench, tree, and plaque at the Civic Center grounds adjacent to City Hall, in honor of Suzanne Matsumoto.

City staff has reviewed the project location, costs and policy protocol. The memorial project and location are consistent with the Parks and Recreation Department's memorial policy and existing master plans.

FISCAL IMPACT: The friends of Jeannie Matsumoto have agreed to cover purchase and installation costs. Maintenance costs will be negligible.

FUNDING AVAILABLE: Not applicable.

A handwritten signature in black ink, appearing to read "Richard C. Prima, Jr.", written over a horizontal line.

Richard C. Prima, Jr.  
Public Works Director

RCP/PJF/pml

cc: Dennis J. Callahan, Fleet and Facilities Manager  
Curt Juran, Assistant Streets and Drainage Manager  
Paula Fernandez, Senior Traffic Engineer  
Pam Farris, Administrative Secretary

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APPROVED: A handwritten signature in black ink, appearing to read "Blair King", written over a horizontal line.  
Blair King, City Manager